



## **ROLE DESCRIPTION FOR HEAD COACH**

### **ROLE OF A HEAD COACH**

To provide leadership and guidance to all coaches and swim teachers within the club; to coach the top swimmers within the club; manage swimmers and coaches at training camps and competitions; provide insight, ideas and direction for the future development of the swimming club

### **DUTIES OF A HEAD COACH:**

- Work with the Executive Committee to lead the development of the Borough of Harrow SC to acquire and maintain Swim 21 accreditation.
- delivering a quality assured, aquatics programme from Learn to Swim through to excellence.
- coaching and developing swimmers, as part of the Borough of Harrow SC New Development Plan.
- providing enhanced mentor support to identified groups of swimmers and coaches in the Club. This will take the form of athlete support services, co-ordinating the club coaching sessions and assisting in workforce development for coaches.

Introducing and maintaining open communication channels between coaches, swimmers, parents and the Executive Committee to ensure all parties involved in our club have up to date information; understand the coaching philosophy and understand the development plan for all swimming groups

### **COMMITMENT/TIME FOR THE ROLE**

This is a full time role and the actual hours required will include attendance at club events/competitions, Executive meetings, meetings with parent and other associated activities.

### **SKILLS AND QUALITIES REQUIRED**

- To be a confident and effective communicator that is approachable, clear and concise
- To be a good listener with an empathy for young people
- To respect confidentiality and be tactful and discreet
- Well organised and efficient



- Have a minimum of a level 3 coaching qualification, with a proven track record of developing and working with talented / elite athletes, to international level.
- Demonstrate an ability to work as part of a team and be proactive in organising and scheduling your work.
- Have, or be willing to work towards the ASA Level 4 Coaching Qualification, for which support will be available from the club.